

SACHS Graduation Banquet Dinner and Dance 2010

The following information concerns the sale and distribution of seating for the titled event. The dates and times under the timeline are subject to change at the sole discretion of the graduation committee.

Grad tickets will be on sale on April 13,14,and 15 at 11:35 am. It is imperative to be prepared for the draw time assigned. If a graduand cannot attend on their assigned time, they must come the next day, understanding that they will lose their seating priority. Keep in mind that there are 10 seats per table. There is no maximum number of tickets that may be purchased.

Timeline for 2010

- April 7:** Visit to all Grade 12 classes during the double, explaining the ticket purchase and table assigning process.
- April 9:** Names of eligible graduands will be randomly generated and put in one of three time slots. The list of students and time slots assigned will be posted outside the office.
- April 13:** Time slot 1 (11:35-12:15)
- April 14:** Time slot 2 (11:35-12:15)
- April 15:** Time slot 3 (11:35-12:15)
- April 20:** Tables and tickets will be assigned. Tickets will be assigned from the middle of the auditorium, moving outward. Priority will be given to those students that have requested full tables of 10 seats. The seating assignments will be posted outside the office.
- April 23:** Tickets purchased after this date must be **cash only**.
- May 14:** Final day for purchase of tickets and / or to obtain refunds.

Rules Governing the Process

- i. **Students with outstanding fees, fines, library or textbooks will not be allowed to purchase tickets until these accounts are settled.**
- ii. Ticket sale times will be assigned randomly, according to the graduation eligibility list. This list is posted in the main hallway outside of the office.
- iii. Graduands must arrive at the slotted time and have full payment in either cash or cheque.
Postdated cheques or credit card payments will **not be accepted.**
- iv. Seating will be assigned once all ticket sales have been completed on April 15. Those that have full tables of 10 seats will have priority for table assignments. For those that have less than 10 tickets, seating will be assigned after the full tables have been assigned. Sharing of tables will occur, as attempts will be made to fill all seats.
- v. Cost per ticket is \$65.00 for each seat at the banquet, including the graduate. Cheques are to be made payable to: **St. Albert Catholic High School.** (or SACHS)
- vi. One cheque per form. If students are arranging a group to purchase the tickets together, then please submit a single form with the total number of seats required and a single cheque to cover the cost of all seats.
- vii. Any questions or concerns must be addressed to Mr. Blair. Note: Please have the student bring the concern directly to Mr. Blair. If the matter cannot be resolved at that time, then Mr. Blair will contact the parents by phone after 3:00 pm.

Should a member of your party have special dietary requirements, please fill out the Dietary Requirements form. This is the method by which you can request a vegetarian or vegan meal. It is also where any food allergies should be noted.